



## Ms FrontPage Introduction

*Duration – Two Days*

### PRE-REQUISITES & OBJECTIVES

This course is for users who are new to Web site design and management programs. At the end of the course, delegates will be able to competently use the main design and management features of FrontPage 98 and create eye-catching Web pages

### *Main Features of the Course Include*

#### FRONTPAGE BASICS

- What is FrontPage ?
- Concepts and Terminology
- The importance of good Web design
  - The Opening Screen
  - Menus and Toolbars
- Windows Help and Assistant
  - The Wizards

#### GETTING STARTED

- Opening a Web
- Using FrontPage Explorer
- Using FrontPage Editor
  - Viewing your pages
  - Saving your work

#### EXPANDING YOUR WEB PAGES

- Designing your pages
- Creating and Formatting Lists
- Creating and Formatting Tables

#### ENHANCING YOUR WEB PAGES

- Working with Image Tools
- Creating dynamic effects
  - Working with Forms

#### LINKING YOUR WEB PAGES

- Understanding Hyperlinks
  - Using Graphics
  - Using Frames

#### FINISHING YOUR WEB PAGES

- Updating your Web
- Turning your Web pages into a Channel
  - Publishing your Web